

ANNUAL MEETING ESSENTIALS

- DATE:** Sunday, March 14, 2010 - 2 p.m.
- REGISTRATION:** Begins at 1 p.m. and **closes at 1:50 p.m.**, so the meeting can begin promptly at 2 p.m. Please note that you **will not** be able to register after 1:50 p.m. While you may attend the meeting without registering, you will be unable to vote, unless you have voted by absentee ballot or have designated a proxy.
- LOCATION:** East Beach Conference Center on Sea Forest Drive.
- QUORUM:** The association covenants require a quorum of fifty-one percent (51%) of the total votes of the membership in attendance, by absentee ballot, in person, or by proxy, to officially conduct a meeting. Director elections require a 51% quorum as well. Proposals to amend the covenants require a 60% quorum.
- VOTING:**
ABSENTEE BALLOT
PROXY ASSIGNMENT
ELECTRONIC VOTING
- Please sign the enclosed ballot/proxy assignment and return it whether or not you plan to attend the meeting.**
- This allows your votes to be counted toward quorum so that the meeting can be held. We encourage you to vote by absentee ballot, whether or not you will attend the meeting. This will save you registration time. If you instead designate a proxy, it is your responsibility to assure that they will attend the meeting. The association is unable to notify your proxy that you have given them your votes. If you designate a proxy and then register at the meeting, your proxy assignment will automatically be revoked. You will be issued ballots and will vote at the meeting. Alternately, you may cast your vote or assign your proxy online at www.kica.us/voteonline2010.html. Follow the instructions there, using the sign-in name and password from the enclosed ballot.
- MEETING PROCESS:** The board of directors has approved a resolution outlining the regulations governing the meeting. A copy of the resolution is available from the association's administrative office.
- ELECTION:** You will elect two member directors from the three candidates, to replace outgoing member directors Paul Roberts and Armand Glassman. Candidate data is attached within the enclosed *Prepare to Vote* packet.
- DEADLINES:** **Record Date: Jan. 14, 2010 at 5 p.m.**
- No adjustments to property/ownership status regarding annual meeting votes are made following this date.
- Questions and Advisory Motions: Jan. 18, 2010, 5 p.m.**
- Questions and motions from the floor will be permitted; however, such motions may be advisory only (requesting the board's consideration), since motions cannot usurp a board's authority to govern.
- Ballot Return: March 10, 2010, 5 p.m.**
- Processing will be done by the College of Charleston. Return ballots/proxy assignments to the Master of Public Administration Program, ATTN: KICA Ballot, College of Charleston, 66 George Street, Charleston, SC 29401-9825. A pre-addressed reply envelope is enclosed.