



## COMMITTEE CHARTER AND ASSIGNMENT

**NAME:** Green Team **TYPE:** Standing/Advisory to COO.  
**CHAIR:** Norm Shea, Dir. Lakes **TERM:** One year, beginning January 2010.  
**VICE CHAIR:** Lindsay Norman  
**BOARD LIAISON:** Craig Weaver  
**STAFF LIAISON:** Joe Bunting, COO

### OBJECTIVE OF COMMITTEE:

The committee fulfills the board's strategic mission for natural environment by investigating methods to reduce KICA's carbon footprint through improved energy management, better waste management and/or improved building efficiency.

### SPECIFIC COMMITTEE RESPONSIBILITIES:

1. Inventory the Association's current practices for energy management, waste management and building efficiency. 1st Q 2010
2. Understand best practices for energy, waste management and building efficiency.
3. Determine feasible methods for each department to save energy, reduce waste and operate more efficient buildings. 2nd Q 2010
4. Written findings & suggested changes to Director, Operations & COO. August 2010
5. Seek to incorporate the changes for improvement into the 2011 budget via regular budget process. August 2010
6. The Green Team will additionally advise on conservation and recycling implementation in each department. 4th Q 2010

### GENERAL CONSIDERATIONS:

1. Every effort will be made to include at least two nonresident members on the committee.
2. There will be an objective of 25% committee member turnover annually if work becomes ongoing.
3. The COO as liaison is a nonvoting member of the committee.
4. Committee members serve at the pleasure of the COO.
5. Meeting schedule will be as needed and will be determined by the chair or staff liaison.
6. Committee meetings are open to KICA members.
7. The committee has no authority to spend funds or supervise staff. It is advisory, not operational.
8. The committee chair has the privilege to set up subcommittees at his/her discretion to complete the objectives and responsibilities of the committee. Such set up does not require COO approval.
9. Staff will submit minutes to the Executive Director within three (3) business days after the committee meeting. Minutes are included in the next board meeting's packet.

**COMMITTEE MEMBERS:**

1. Norm Shea, Chair
2. Craig Weaver, Board Liaison
3. Diane Beck
4. Lindsay Norman
5. Carol Tittel
6. Peter Conway
7. Mike Tagg
8. Jane Schraudenbach
9. Sue Killian
10. Dan Kasman
11. Debbie Yanko
12. Blair Herbert
13. Pete Silveston